**Long Beach City College**

**Advisory Meeting Minutes**

**Nursing/ Medical Assisting**

**Tuesday, January 25, 2022**

**12:00 pm**

Participants: Patty Bucho (LBCC), Rhonda Alger (LBCC), Sigrid Sexton (LBCC), Lilibeth Patricio, Marc Smith(LBCC), Dr. Paul Creason (LBCC), Dana Freiz (LBCC), Veronica Rodriguez (LBCC), Mitzie Garcia (LBCC), Armesse Cheney(VA Hospital), Jennie Tapia (College Medical Center), Susan McDonald (Cerritos College), Lindsey Stallings (Alamitos Belmont), Jamie Lopez (St. Mary’s) , Monica Garcia (Optum) , Jenn Weyh (Pacific Gateway), Jan Trifiro (CALA),Maria Nila (Optum) , David London (ACG), Ingrid Garcia (Optum), Ardel Avelino (St. Mary’s), Dr. Tracy Clark (Souther CA Food and Allergy Institute) , Liz Kimura(College Medical Center), Wendoline Flores(College Medical Center), Karen Dennis ( ABC Adult School), Maria Tenneco (Zuri A. Murrell’s office), Lillibeth Patricio (VA Long Beach)

1. Welcome and Introductions – Meeting was called to order at 12:03pm. Paul C. reviewed the agenda and conducted brief introductions.
2. Approval of October 2020 minutes – Minutes from last meeting were reviewed by the committee. P. Creason made the motion to approve the October 2020 minutes and A. Avelino seconded it. Minutes were approved unanimously.
3. Campus Resources for Health Care Programs – P. Creason
	1. Building C: ADN, VN programs with utilization by other programs as needed
		1. Simulation Hospital and Skills Labs, Learning Center – These areas are thriving and doing well. HEERF funds helped for these areas to continue and to purchase software for online instruction.
	2. Building D: Diagnostic Medical Imaging and Medical Assisting
		1. DMI Classrooms with X-ray equipment, Medical Assisting Lab - on campus in D building and active during the pandemic.
	3. Pacific Coast Campus: EMT Program – This program was recently reopened and is a very popular program.
4. Program overview and updates – S. Sexton
	1. ADN Program overview and updates
		1. Enrollment: Currently accepting 36 students twice a year into the generic program. Put LVN to RN program on hold due to a decrease in placements during COVID. Placements are beginning to re-open.
		2. ACEN Accreditation – They will be here (virtually) February 14th – 17th. Waiting on the time frame each day and will send updates once finalized. Ready for accreditation. The visits are once every 8 years and this is the National Nursing accreditation.
		3. Success metrics
5. NCLEX-RN - Board pass rates are 96.7% for 2019-2020, 94.2% for 2018-2019 and 92.7% for 2017-2018.
6. Attrition and completion – Currently, 30-40% of any one class will need to repeat. Would like it at 25% or lower. Looking at current selection process for program and current trends.
	* 1. Funding support
			1. Chancellor’s office assessment and remediation allocation
			2. RNCC: Strong Workforce Project for curriculum revision
			3. Health Care Associates
		2. Opportunities and Challenges
			1. BSN Collaborative (summer coursework) and Concurrent Enrollment – About half to 60% of students take part in this before graduating. This allows students to take courses over the summer towards their BSN. Looking into concurrent enrollment which requires 9 units per semester and 3 units at an extension partner university.
			2. Major Curriculum Revision: Concept Based Curriculum - needed a revision to be able to participate in concurrent BSN programs. The curriculum will consist of 9 units each semester of nursing coursework which will be concept based. Curriculum posted in chat for review. CSULB and CSULA and private schools are good options to partner for Concurrent partnershps. Students would apply to our school plus the BSN school so all GE certification would need to be completed. Total units are 36 units (over 4 semesters) and pediatrics is integrated.
		3. **Approve as presented the associate degree for nursing program which shifts to a concept based model of 9 major units per semester.**
7. A. Avelino made the motion to approve this curriculum change and M. Nila seconds.
8. Motion is approved.
	1. VN Program overview – R. Alger
		1. Enrollment:
			1. VN: Limited during pandemic but continued with no time off. Admits 20-27 students twice a year. Students were able to get through clinical training during pandemic. Some training was limited but made up with simulation trainings.
			2. CNA: Was suspended early in pandemic. Resumed program in fall 2021. Currently admits 20-25 students twice a year
		2. Accreditation:
			1. Granted continuing accreditation by Board of Vocational Nursing May 2021 for another 4 years
		3. Success metrics:
			1. NCLEX-VN – 100% pass rate 2021. All students are receiving job offers upon graduation. Dr. Tracy Clark has hired several students.
		4. Funding Support
			1. Chancellor’s Office Allocation:
				1. CNA expansion grant – one semester left with this funding.
	2. Medical Assisting – P. Bucho
		1. Enrollment – Program usually accepts 40 students every fall semester. Currently have 32 in fall 2021 and those will do on the job training in spring and will graduate in June. All students that wanted employment was able to find a job.
		2. Community Needs – Funding received for ICD-10 so that they have current coding/billing resources.
		3. Challenges – Difficulties finding simulations for medical assisting when the pandemic started. Looking into applying for funding so that they can create their own videos.
		4. Phlebotomy program – It has been on hold for two years and will be starting up in spring 2022.
9. Facility Partner updates, feedback – P. Creason asked for facility partners to each give a brief update
10. College Medical Center (J. Tapia) – Very busy, short staffed due to Covid illness, call outs due to booster side effects and clusters of Covid. Able to stay open for students and good to see students learning how to manage Covid.
11. St. Mary’s (A. Avelino) – Staffing is limited but national office is providing assistance. Employees out due to exposure but still able to safely accommodate patients. ER also impacted due to staffing.
12. VA (L. Patricio) – CLC is still closed and will hopefully open soon for students. Fit testing is coming up and need to schedule dates. Switching to team nursing in acute setting.
13. Optum (M. Nila) – Outpatients clinics are allowed for students to return to site. Staffing is short due to vaccine mandates.
14. Dr. T. Clark – All staff is vaccinated but still short staffed due to covid and other illnesses. Patient load is normal but adding to staff and preparing to open additional clinics and will be able to accommodate student’s esp. if they want pediatric experience.
15. Alamitos Belmont (L. Stallings) – R. Alger provided update - Short staffed but looking to hire. They are interested in CNA students but considering VN students.
16. ABC Adult School (K. Dennis) – Able to get students out in clinical on Thursdays and Fridays. 40 students on hold during pandemic.
17. Optum (M. Nila) – update to MA’s. Not requiring N95’s in clinics. 3 shots with booster are required. In need of MA’s in over 90 sites.
18. Colon and Rectal Surgery (Maria T) – Will provide N95 mask. Able to accommodate one student in Los Alamitos office but may be able to use some in the Beverly Hills office.
19. D. London – Looking to develop a basic course to bring more students into Senior Care especially for students waiting for admittance into nursing program.

Minutes recorded and submitted by Sarah Bowers-Neal, pending approval.

 Meeting adjourned at 1:10 pm

\*Please retain copies for your Departmental records and your School requirements.